

## **Umpire Director Responsibilities and Procedures**

1. Assist with registration
  - Attend MGSA Board meetings prior to January registration and acquire a complete understanding of registration procedures and current issues
  - Attend the registration sessions and help where needed
2. Recruit and train in-house umpires for 10U and 12U Developmental league games
  - Identify and interview potential umpiring candidates
  - Select umpires
  - Arrange for and conduct Spring umpiring clinic
3. Develop in-house umpire schedules for both the regular season and post-season play
  - Assist in umpire substitution in case of absences
  - Assist in rescheduling of umpires in case of game postponements
4. Arrange for adult umpires to work 14U High School Slowpitch league games
  - Provide a schedule of those games to the adult umpire service
    - Contact ??? at ????
  - Notify the adult umpire service in case of game postponements and reschedule
  - BILL: DO WE SCHEDULE UMPIRES FOR GAMES AGAINST GLEN LAKE?
5. Handle payment of umpires
  - Submit invoices from the adult umpire service to the MGSA Treasurer for payment
  - Monthly submit list of payments for in-house umpires to the MGSA Treasurer for processing
  - Assist in a season-end reconciliation of umpire game fees
6. Monitor the progress of umpires assist them during the season
  - Resolve rule interpretation issues
  - Field questions related to ASA and MGSA rules from coaches and parents
  - Maintain visibility and accessibility by attending games
  - Address problems involving abuse of umpires by parents or coaches as they arise, including referral to the MGSA Board for disciplinary action
  - Give suggestions to youth umpires as to how to improve their work
  - Check with 14U coaches to see that adult umpires are arriving at scheduled games and are performing adequately
7. Conduct end-of-year review
  - Discuss issues with umpires and coaches during and following the end of the season
  - Provide feedback and recommendations to the MGSA Board

8. Serve as a member of the MGSA Disciplinary Committee
  - Disciplinary Committee meetings occur on an as-needed basis

### **Timing**

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|------------------------------------|---------------------------------|
| 1. Registration                    | Late January and early February |
| 2. Umpire recruitment and training | April                           |
| 3. Umpire schedules                | April                           |
| 4. Adult umpire service            | Mid April                       |
| 5. Payment of umpires              | May through early July          |
| 6. Umpire monitoring               | May through early July          |
| 7. Year-end review                 | Late July                       |